

## MEETING #2 - January 6

The Madison County Board of Supervisors held a meeting on January 6, 2021, continued from the January 4, 2021 session at 5 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT      R. Clay Jackson, Chair  
                 Charlotte Hoffman, Vice-Chair  
                 *Kevin McGhee, Member (remote)*  
                 Amber Foster, Member  
                 Carty Yowell, Member  
                 Jack Hobbs, County Administrator

### Call to Order, Determine Quorum, Pledge of Allegiance & Moment of Silence

#### Determine Presence of a Quorum/Adopt Agenda

It being noted that all members except Supervisor McGhee were physically present, a quorum was established. Supervisor Hoffman made a motion to approve the prepared Agenda with the addition of an action recognizing that Supervisor McGhee would be participating via GoToMeeting and/or telephone that was seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

Supervisor Hoffman read the following motion for the record:

"Mr. Chairman, Supervisor McGhee advised you on January 6, 2021 that he will be unable to be physically present for this meeting due to contact with an individual who is believed to have been exposed to COVID-19. For the record, please note that the Member is participating from his residence. Accordingly, pursuant to Section 2.4.F of the Madison County Board of Supervisors By-Laws and Rules of Procedure, I move to conduct this meeting electronically in compliance with Virginia Code §2.2-3708.2 and confirm that:

- A. A quorum of the Board of Supervisors is physically present
- B. Adequate arrangements have been made for the voice of the Member to be heard by all Persons in this room.'

Seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee (electronically), Foster, Yowell. Nay: (0).*

### 2021 Planning Work session

The Board members discussed goals and priorities for 2021. It was understood that the discussion would be distilled into a document that would be discussed at a future date.

### Public Comment

Chairman Jackson opened the floor for public comment; with no comment(s) being brought forth, the public comment opportunity was closed.

*The Board of Supervisors went into recess until after the Planning Commission meeting began.*

*The meeting resumed during a Planning Commission meeting recess.*

### **Public Hearings**

**a. Case No. SU-01-21-1 as follows:** Request by Richard Dwyer for an indefinite special use permit to develop an apartment house in an existing structure. The subject parcel is zoned B1 (Business) and in this district (B1) apartments are allowable by special use permit. The existing structure is a single-family dwelling containing roughly 2,700 square feet; the applicant intends to develop four (4) single bedroom apartments in said structure. The subject parcel is three (3) acres in area and is identified on Madison County's Tax Maps as 40-104F; the property's postal address is 1355 North Seminole Trail, Madison, Virginia 22727.

Chairman Jackson opened the floor of the public hearing on the application presented.

Joan Weaver was present and questioned the approval process for the project under different scenarios.

With no further comment(s) being brought forth, the floor of the public hearing was closed.

Supervisor Yowell moved that the Board approve Case No. SU-01-21-1 as recommended by the Planning Commission, with the conditions that health department and VDOT approvals be secured prior to the issuance of a zoning permit, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

*The Planning Commission meeting resumed.*

Sean Gregg, County Attorney, provided a training session on the Freedom of Information Act for individuals present in person and online.

Commissioners Peter Work and Francoise Seillier-Moiseiwitsch gave a presentation on the need for broadband services in Madison County. A motion was made and adopted to encourage the Board of Supervisors to pursue broadband opportunities.

The Planning Commission discussed the December 2020 Rappahannock-Rapidan Regional Housing study that was prepared by the Rappahannock-Rapidan Regional Commission.

Chairman Jackson noted that the Board plans to pursue the Broadband initiative and thanked the Commission for its work on the topic.

### **Information/Correspondence**

#### **Public Comment**

*No information, correspondence or public comments were offered.*

### Closed Session

Supervisor Hoffman moved that the Board convene in a closed session pursuant to Virginia Code Sections:

- A. 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probably litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body;
- B. 2.2-3711(A)(1) for discussion on the assignment discussion on the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of the County Administrator and the County Attorney

Seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

Supervisor Hoffman moved that the Board re-convene in open session, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

Supervisor Hoffman moved to certify by roll-call vote that only matter lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1) and (7), and that only matters that were identified in the motion to convene in a closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

*\*No action was taken as a result of closed session\**

### Adjourn

With there being no more business to consider, on motion of Supervisor Hoffman, seconded by Supervisor Foster, the Board voted to adjourn the meeting at about 9:01 PM. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

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R. Clay Jackson, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of Madison County Board Supervisors

Adopted on: January 12, 2021

Copies: Board of Supervisors, County Attorney, Constitutional Officers

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**Agenda**  
**Organizational Meeting**  
**Madison County Board of Supervisors**  
**Wednesday, January 6, 2021 at 5 p.m.**  
**County Administration Building, Auditorium**  
**414 N. Main Street, Madison, Virginia 22727**

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adopt Agenda

2021 Planning Work session

**7:00 PM**

Planning Commission Meeting

Public Comment

Public Hearing

A) **Case No. SU-01-21-1:** Request by Richard Dwyer for an indefinite special use permit to develop an **Apartment house in an existing structure.** The subject parcel is zoned B1 (Business) and in this district (B1) apartments are allowable to special use permit. The existing structure is a single-family dwelling Containing roughly 2,700 square feet; the applicant intends to develop four (4) single bedroom apartments in said structure. The subject parcel is three (3) acres in area and is identified on Madison County's Tax Maps as 40-104F; the property's postal address is 1355 North Seminole Trail, Madison, Virginia, 22727.

Freedom of Information Act Training (County Attorney Sean Gregg)

Discussion Item

Information/Correspondence

Public Comment

Closed Session

Adjourn